**Table for Issues**

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| **Issues. No** | **Issues** | **Project Management Process** | **Tools & Technique** |
| 13 | There was no clear project organizational structure to manage the project. | Planning | Organization Chart:  With organization chart, clear organizational structure is developed start from the highest management till the individual responsibility. |
| 11 | The testing plan was not developed yet | Planning | Pre-plan for 2 types of testing such as white-box testing and black-box testing. Also have phases on test on such as alpha phase, beta phase and so on. |
| 5 | requirements keep coming in from users almost daily where the GITS-ADC Team Lead keeps on accepting them without hesitation. | Execution | Keep the requirements update on a monthly basis and inform the Team Lead to not take requirements when the team is already full of work. |
| 4 | the PC and server hardware technical specifications were constantly being changed to suit new or added requirements. | Planning | Get the latest and most powerful hardware technical specifications so the requirement to go for higher specifications would be very small change. |
| 3 | There is no evidence that a proper project management process was followed. | Execution | Usage of online system such as GitHub should be able to help keep track and assigning a few individuals to overseer the progress of the workers. |
| 2 | The project approval was not formally documented | Planning | The project approval should be created in a hard copy and a soft copy to ensure it was approved. |
| 7 | most of the team members have been focusing more on their daily operation support rather than tasks being assigned by the Project Manager or their respective Team Lead | Execution | Conduct a daily check routine to ensure the project plan is being followed and ensure the team members are doing their task as provided. |
| 12 | there was not even a clear designated sponsor (or sponsors) for the project. | Planning | Ensure the stakeholders for the project before the project starts. |
| 15 | technical skills were especially lacking in the network and security areas. | Planning | Hiring a professional technical team to ensure all technical problems to assist with. |